

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

Shabbington Parish Council

County area (local councils and parish meetings only):

Buckinghamshire

### Financial year ending 31 March 2023

Prepared by (Name and Role):

Helen Spurgeon (Clerk & RFO)

Date:

23/05/2023

### Balance per bank statements as at 31/3/23:

|   | £        | £               |
|---|----------|-----------------|
| Current Account   | 5,594.00 | 5,594.00        |
| Petty cash float (if applicable)  |          | -               |
| Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers) |          | -               |
| Add: any un-banked cash as at 31/3/23   |          | -               |
| Net balances as at 31/3/23 (Box 8)  |          | <u>5,594.00</u> |